



## **Summary:**

Circles Network has created a well-being training school, in the heart of Rugby. The intention is for customers to come along and socialise, receive treatments in Hair and Beauty from trained practitioners and support the learning and development of young students.

The salon, known as Flaunt & Flourish, provides the ultimate professional hair care, from bridal styling, colour and cut to an amazing blow dry or an 'at venue' service.

In addition to an array of choices, customers may also join workshops, creative craft sessions, discussion groups and organised events.

## **Position:**

The stylist will have background training at Level 3 or above and experience in hair dressing with the ability to train young people in basic hair styling techniques as well as providing hair and beauty services to paying customers. A high level of cleanliness within the premises is required and expected. The successful candidate will be provided with safeguarding and other necessary training. They will also require a DBS certificate, organised by Circles Network.

## **Main duties and responsibilities:**

- Perform advanced hairdressing services, including precision cutting, creative colouring and styling techniques.
- Provide specialist treatments such as perming and hair-ups.
- Consult with customers to assess their needs and deliver tailored solutions.
- Offer professional advice on hairstyles, colours and suitable products.
- Build strong, trusting relationships to ensure client satisfaction and loyalty.
- Handle client queries and complaints professionally and courteously.
- Apply advanced techniques and troubleshoot complex hairdressing challenges.
- Stay up to date on current trends, tools, and products in the hair and beauty industry, as well as products and training.
- Mentor and assist stylists and students, sharing expertise and supporting their development.
- Ensure workstations, tools, and equipment meet hygiene and safety standards.
- Assist in maintaining stock levels and replenishing supplies as needed.
- Contribute to the day to day running of the salon, including scheduling and client bookings.
- Participate in ongoing training and workshops to maintain and enhance skill.
- Attend team meetings and contribute to the development of salon practices and services.

- Make connections with the local community and link individuals to people and organisations of interest to them.
- Work as part of a wider team drawing on the strengths and skills of other colleagues within Circles Network and sharing your own.
- Work to the standards of Circles Network internal policies and procedures and of legislative policies and procedures including health and safety.
- Successfully complete all mandatory training and attend regular team and organisational meetings.
- Support the growth of Circles Network through formal and informal networking and informational sharing.
- Provide a safe and inclusive environment for customers and students involved in the project.
- Execute any other tasks as requested by the leadership team.

### **Person Specification:**

- The ability to actively listen to people.
- Hold a full driver's license and ability to travel to multiple locations.
- Be solutions focused, and able to support people to overcome the barriers they may face in day-to-day life.
- Communicate effectively with a range of people.
- Show genuine interest in people and in getting to know their interests and skills.
- Good networking skills - confident in speaking to new people.
- Reliable with good time keeping.
- A true belief in the values of inclusion and a passion to support people to uphold them.
- Basic literacy and numeracy skills alongside an ability to use Microsoft Word and emails.
- Fluent in English.
- Ability to show empathy and work with people from a variety of backgrounds.
- Good level of personal hygiene and presentation.
- Show patience and friendliness, enjoy working both independently and as part of a team.
- A current enhanced DBS check with Circles Network - the cost of this will be met by Circles Network.
- Some knowledge of the local area.
- A positive outlook and approach.

### **Desirable**

- Training and/or experience in marketing or public relations.
- Ability to be flexible about hours and location.
- Training and/or experience in teaching, training or education.
- Excellent knowledge of the local area.

### **Qualifications and Training:**

NVQ3 or above in hairdressing.

### **Experience:**

- To have experience in hair dressing and styling.
- To have experience of working with or supporting disabled people including people with learning difficulties and/or mental health issues, autism and ADHD.

### **Personal Attributes:**

**Competence** - to have the ability to carry out your work efficiently and effectively.

**Commitment** - to show dedication and attentiveness towards those you support and the wider organisation.

- Ensure that you are adequately trained in the Safeguarding of Children and vulnerable adults and that you follow policies and procedures set out by the organisation (training provided).

**Care and Compassion** - to understand how other people may be feeling, showing concern/interest in their issues and lives.

**Communication** - to be able to successfully share ideas, feelings and information.

**Creativity** - to use imagination and original ideas to support the development of your work.

**Intuition and Self Awareness** - to understand instinctively those you support and be aware of the impact you have on others.

**Authenticity and Integrity** – to be an honest and genuine person.

**Connection** - to show connection in your relationships.